

First Things First - Create an Account

Before you can login, you'll need to verify that you're a member and set up your account. Follow the instructions below to get your account up and running in a few minutes!

Step 1

Go to: www.mysamcera.org

Step 2

Click [Register](#) to create a MySamCERA account

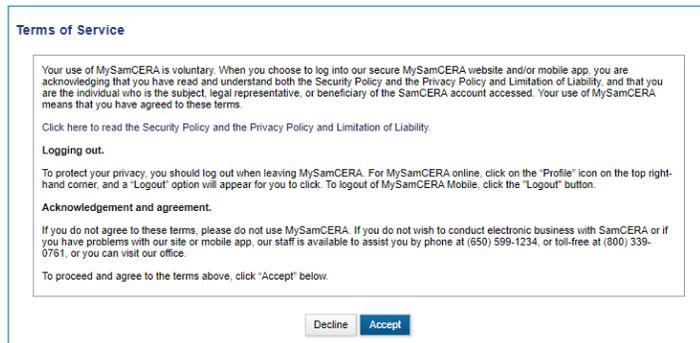
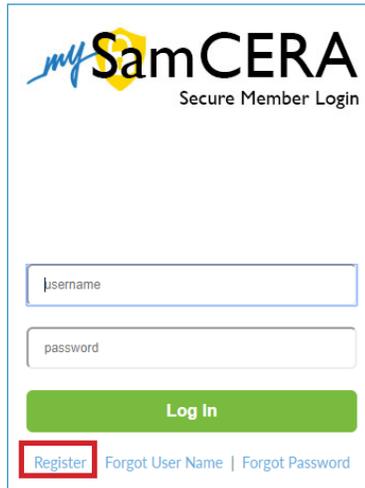
Step 3

Read and accept the [Terms of Service](#) to continue creating your account

Step 4

[Verify your identity](#) by entering your SSN, Last Name, Date of Birth and SamCERA ID

Don't have your SamCERA ID?
Call us at 650-599-1234 or email us at samcera@samcera.org



You're Almost Done!

The following screen will ask you to set up your account details - this is where you will select a password, set up security questions, and provide your email.

And finally, to complete registration, we'll send you a verification email with a link to confirm that you want to create an account. Click on the link in your email & you'll be all set to explore MySamCERA.org!

Welcome to Your Homepage

Your homepage is the starting point on MySamCERA after you login. The guide below explains information that you will find on your homepage.

See What's New

Check out the Announcements section to find important messages and reminders from SamCERA.

Manage Messages

Create a new message and view your past messages.

View and Update Your Information

Review your personal information and make updates to your contact preferences by clicking the **Change** button.

Quick Links

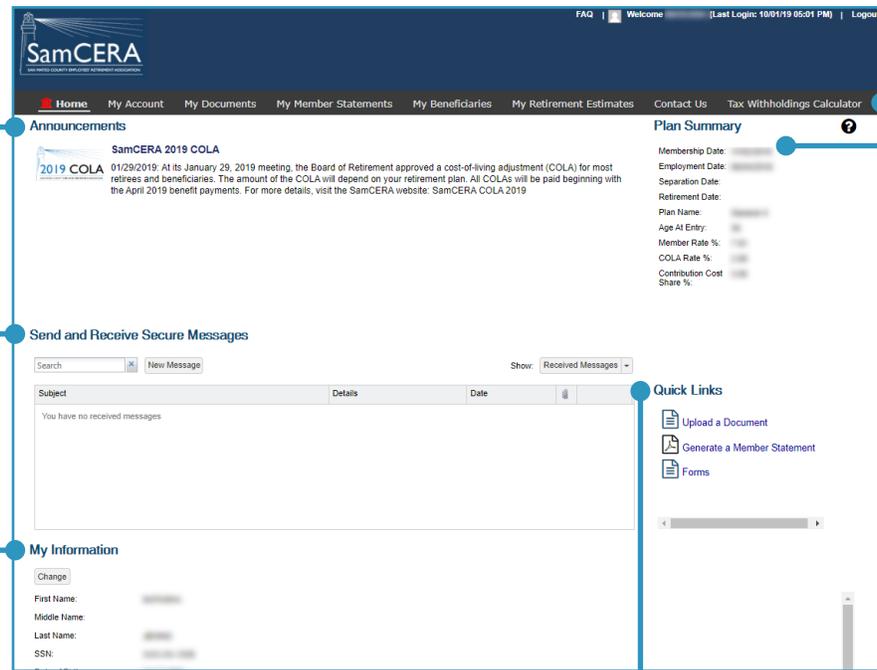
Easy access to popular pages on MySamCERA & samcera.org.

Page Tabs

Easily navigate your way around MySamCERA using the page tabs. A description of each tab is below.

Plan Summary

The Plan Summary gives you brief details about your retirement account with SamCERA. Click on the ? to learn how that information is determined.



Exploring MySamCERA - Page Tabs

After reviewing your information on your homepage, start exploring MySamCERA by clicking on the other page tabs. Use the list below to find some of the more common tools and features on each page tab.

Home	Click Home to return to the homepage.
My Account	Get a summary of your total member contributions, interest earned and service credit.
My Documents	View and print documents from your member file, including estimates and statements.
My Member Statements	Generate a member statement & view past saved member statements.
My Beneficiaries	View your current beneficiary designations and make updates to their contact information.
My Retirement Estimates	Start a new retirement estimate or view a saved estimate.
Contact Us	Need help? Learn the different ways you can reach SamCERA staff.
Tax Withholding Calculator	An easy-to-use calculator to estimate your tax withholding amount.